



Regulation

[Home Rules](#)

Conference of African Constitutional Jurisdictions

“Rules of procedure”

Having regard to Article 23 of the Statute of the Conference, the Executive Bureau, meeting in Algiers (Algeria) on 28, 29 and 30 June 2011, adopts these Rules of Procedure.

TITLE I: PURPOSE

Article 1 : The purpose of these Rules of Procedure is to specify and supplement the provisions of the Statute.

TITLE II: HEADQUARTERS

Article 2 : The seat of the Conference of African Constitutional Jurisdictions is located in Algiers. The host country of the headquarters shall provide the Conference with premises necessary for its functioning.

The seat of the Conference houses the Permanent **General Secretariat** and the administration of the Conference.

A headquarters agreement shall specify the modalities of application of this article.

TITLE III: QUALITY OF MEMBERSHIP

Article 3 : The Constitutional Jurisdictions of the Member States of the African Union which accede to the Statute and assume their obligations shall be active members of the Assembly.

Article 4: Accession shall be affected by a request addressed to the Secretary-General, which shall submit it to the Congress at its next session.

Article 5 : The active member has the right to vote.

Article 6 : The active member may be provisionally suspended under the conditions provided for in Article 9 of the Statute.

Article 7 : The quality of membership is lost either by the withdrawal of the latter, or by the loss of any attribute of constitutional jurisdiction, or by exclusion decided by the Congress.

Article 8 : The Conference shall also include observer members and honorary members. Observer members are constitutional courts whose States are not members of the African Union and those which expressly request observer status.

Honorary members are constitutional courts which do not fulfil the conditions for membership in the Conference, but to which the Congress has conferred this title for service rendered.

Article 9 : Observer members and honorary members do not have the right to vote and are not required to pay dues. However, they may make donations to the Conference.

TITLE IV: CONGRESS

Article 10 : Decisions of the Congress shall be taken by consensus. In the absence of consensus, a vote shall be taken.

Voting shall be by show of hands.

In the case of the appointment of members to various positions in the organs of the Conference, voting may be by secret ballot.

Proxy voting is not permitted.

TITLE V: EXECUTIVE BOARD

Article 11 : When it is decided to hold an Extraordinary Congress, the Executive Board shall fix the date and place within (02) months at most from the date of the decision.

The convocation and the agenda shall be sent to the member jurisdictions not later than one month before the Extraordinary Congress.

Article 12 : Candidatures for the various positions of the Executive Board shall be proposed to the Congress by the regional groups.

Article 13 : The Executive Bureau shall meet once a year in ordinary session upon convocation by its President in the country of the jurisdiction which presides over the Congress.

It may meet in extraordinary session at the request of a majority of its members. In this case, the meeting may be hosted by any other member jurisdiction.

Rule 14: the presence of each member of the Bureau at meetings is compulsory, any Vice-President is prevented from being represented by a member of his jurisdiction well acquainted with the files of the conference.

TITLE VI : GENERAL SECRETARIAT

Article 15: The General Secretariat is the administrative organ of the Conference. It is headed by a **Secretary General** and a Permanent Secretary General.

The Permanent **Secretary General** animates and coordinates the activities of the administrative service.

Article 16: The Permanent Secretary General shall exercise his functions on a full-time basis.

TITLE VII : FINANCIAL PROVISIONS

Article 17: The resources of the Conference shall be derived from:

- (a) the annual contributions of the constitutional courts which are members of the Conference;
- (b) grants and contributions;
- (c) gifts and bequests.

The amount of the contribution is decided by the Executive Board, after consultation with the member courts.

Article 18 : The funds of the Conference shall be deposited in one or more bank accounts opened, in foreign and local currency, in the country of headquarters.

Article 19: The accounts shall operate under the double signature of the Permanent **Secretary General** and the Treasurer.

The President may delegate his signature to the Permanent Secretary General.

Article 20 : The annual budget closing account accompanied by the auditor's report is submitted to Congress for discharge.

Article 21 : When the Conference entrusts specific missions to its members, the expenses shall be borne from the budget of the Conference.

The travel and subsistence expenses of the Secretary General, the Permanent Secretary General and the Treasurer on mission, on the occasion of the holding of the Congress and the sessions of the Bureau, shall be borne by the budget of the Conference.

TITLE VIII: TRANSITIONAL PROVISION

Article 22: Pending the signing of the Headquarters Agreement and the recovery of the resources of the Conference provided for in Article 33 of the Statute, the host country shall place at the disposal of the Conference the human, material, and financial resources necessary to ensure a smooth start to its functioning.

TITLE IX: FINAL PROVISION

Rule 23: These Rules of Procedure shall be drawn up in four (4) originals, English, Arabic, French and Portuguese, all equally authentic.

It shall enter into force upon its adoption by the Executive Bureau of the Conference.

Copyright © 2012 MySite.com. All Rights Reserved

